

Before the
Federal Communications Commission
Washington, DC 20554

In the Matter of)	
)	
Petition for Waiver of)	
FCC Form 471 Filing Deadline)	
)	
Chaminade High School)	CC Docket No. 02-6
(Chaminade High School, BEN #12621))	
)	
Schools and Libraries Universal Service)	
Support Mechanism)	

**Petition for Waiver of
FCC Form 471 Filing Deadline for Funding Year 2016
RE: FCC Form 471 BEN #12621**

I. INTRODUCTION AND SUMMARY

Chaminade High School (“Chaminade High School”) serves Grades 9 through Grade 12 students spanning 8 counties in New York. Since 2010, Chaminade High School has been a very small but successful participant of the E-Rate program. Chaminade High School submitted and certified their Funding Year 2016 FCC Form 471, #161061839, in the “Apply Online” portal of the Schools and Libraries Division (“SLD”) of the Universal Service Administrative Company’s (“USAC”) website, on November 4, 2016, after the FCC Form 471 filing deadline for 2016.

As a staff member of Chaminade High School, I work E-Rate into my already busy work schedule, and I am the sole staff member performing E-Rate duties. In past years I have always received a 470 RNL (Receipt Notification Letter) in the mail which prompts me to File the 471 but unfortunately I did not receive a RNL this year. Using the new Universal Service Administrative Company’s (“USAC”) website has been very difficult to understand

and does not provide clear dates as to when you need to file the next form in this challenging process.

II. Request

Chaminade High School respectfully petitions the Commission to request a waiver of the Funding Year 2016 FCC Form 471 filing deadline on behalf of Chaminade High School to allow the Out of Window submission of their E-Rate Funding Year 2016 FCC Form 471 #161061839, due to the learning curve of the new process on this complicated website.

Respectfully submitted,

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Dated: November 17, 2016